

SLADEFIELD INFANT SCHOOL

Drug Management Policy

	Date	Minute No.
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Drug Management Policy

Introduction

In our school we are committed to giving our pupils consistent messages about aspects of health, to help them understand the impact of particular behaviours, to be safe by following simple safety rules and encourage them to take responsibility for the choices they make.

The 'drugs' generally referred to in this policy are

- medicines, both prescription and those bought over the counter
- tobacco
- alcohol

Only in specific circumstances will reference be made to Class A, B or C drugs (i.e. an incident involving Sladefield pupils who after consultation with the Head Teacher would deem it necessary to talk with individuals, small group or class)

Aims and Objectives

- To increase the knowledge and understanding of drugs as appropriate for KS1 pupils.
- To develop pupils' personal and social skills in order that they are able to make informed decisions and keep themselves safe and healthy.
- To enable pupils to explore their own and other people's attitude towards drugs. (See Circle Time, School Council)
- All issues relating to drugs will be taught using programmes of study appropriate for KS1 pupils.
- To maintain the safety and welfare of all pupils and staff (see managing of drug related incidents).
- To update staff on the management of drug related incidents and the law concerning drugs.

Outline of programmes of study

The following outcome is included in the programmes of study for PSHE throughout KS1.

- Pupils are taught that household products, including medicines, can be harmful if not used properly

Simple safety rules will be taught to pupils in Foundation Stage.

The topic may be taught in a number of ways: whole class lessons in discreet areas, during circle time and assemblies. Lessons will be taught by school staff and invited guests as appropriate. The Life Education Caravan visits school every year, during Health Week in the summer term and all pupils are timetabled to visit. Feedback by teachers is analysed by Life Education staff and used to inform future developments and lessons

Assessment

Evidence of the PHSE curriculum is evidenced using the discussion books over the year in each class. The discussion book identifies what knowledge the children have gained and its relevance to them. These books are monitored by the PHSE Coordinator over the school year.

Smoking

There is a no smoking policy in the school buildings and the school grounds of Sladefield Infant School. This includes cigarette and an electronic cigarette (e-cig or e-cigarette), personal vaporizer (PV) or electronic nicotine delivery system (ENDS).

Managing Drug Related Incidents in School

At Sladefield Infant School we do not condone the misuse of drugs, including alcohol. We are committed to tackling misuse among young people and that any instances of possession use or supply of illegal drugs on school premises will be regarded with the utmost seriousness. This policy applies to everyone in school, including staff, parents and visitors and in out of school activities e.g. residential visits.

Our guiding principles are:

- The safety and welfare of all pupils and staff.
- The welfare of individuals deemed at risk.
- The law concerning drugs.
- Sladefield School is a **no smoking** site at all times.
- Alcohol is only permitted to be drunk by staff, parents and governors on social occasions, when no pupils are on the premises.
- Pupils are not allowed to be in possession of, or use, alcohol, tobacco, matches, lighters, sniffable products or any illegal drug at any time.

Finding substances

If a member of staff finds any substance on the school premises which they suspect of being harmful or illegal they should report it to the Head teacher or in his absence the Deputy Head Teacher or Designated Safeguarding lead. The substance should then be removed, in the presence of a witness, and seal the sample in a plastic bag and include details of the date and time of the removal/find and witness present; If the substance is known or suspected to be illegal the police will be informed. The police would be informed immediately and the local Police Liaison Officer for support. They would collect it and then store or dispose of it in line with locally agreed protocols.

NOTE: The law does not require a school to divulge to the police the name of the pupil from whom the drugs were taken but it is advisable to do so.

If a substance is removed from a child, this must be done in the presence of a witness. It should be stored in a secure location, such as a safe or other lockable container with access limited to senior members of staff. The child's parents should be informed as soon as possible of the incident. If a child is suspected of being under the influence of drugs or alcohol on school premises, the school would prioritise the safety of the young person and those around them. If

necessary it should be dealt with as a medical emergency, administering First Aid and summoning appropriate support. Depending on the circumstances, parents or the police may need to be contacted. We will advise the parents/carers of additional support the family may want such as Aquarius (0121 622 8181) or our school nurse (0121 749 8440). If the child is felt to be at risk the Safeguarding Policy will come into effect and MASH (012 1303 1888) should be called for advice on to seek advice. No member of staff will attempt to analyse or taste an unidentified substance. In the case of the any child being found in position the incident will be recorded on CPOMS: full details of the incident, including the police incident reference number.

It is important that should the Media become involved that under NO circumstances should any member of staff make a comment to the media, unless agreed by Governor School Support and the Chair of Governors.

Responding to situations where adults are under the influence of drugs or alcohol in school.

Member of staff/student:

- See Headteacher, Deputy Headteacher or DSL
- Send home to 'sober up'
- Incident recorded in 'Drug related incidents' folder.
- Follow up - when member of staff returns to school s/he should first speak with Headteacher or Deputy Headteacher. Staff will be made aware that support will be given and signposted to support agencies (GP, AA). Anyone not taking up offer/suggestions for support will then face disciplinary proceedings.
- Student - contact college, after discussions with college and student, return to Sladefield is within the discretion of the Headteacher
- If anyone has a concern about a member of staff they must see the Headteacher or Deputy Headteacher

Parent or Carer:

- See Headteacher , Deputy Headteacher or DSL
- Child/ren will not be handed over to anyone under the influence of drugs or alcohol
- Ensure another adult is present
- Ensure that child/ren are safe in school
- Ring contact numbers for 'responsible adult' to come to school to collect child and adult under the influence
- Refer to school policy
- Record incident in the 'Drug Related Incidents' folder
- If a parent or carer is aggressive whilst under the influence and no alternative arrangement can be made for the child to be collected then Social Services will be called.
- If aggressive the police will be called (999)
- Follow up - ask 'sober adult' to inform school when they have safely reached home. Talk with parent when sober.

Visitor:

- No admittance and asked to leave the site
- If aggressive the police will be called (999)
- Incident recorded in 'Drug Related Incidents' book

This policy should be read in conjunction with the following policies:

- Safeguarding
- PSHE
- Medicines (Appendix A)
- Asthma

May 2018

Next Review: May 2021