



Sladefield Infant School,
Bamville Road,
Ward End,
Birmingham,
West Midlands
B8 2TJ.

07th November 2025

Dear Rob and Helen

Thank you for the opportunity to review the Single Central Record (SCR) / safer recruitment information.

The SCR is held via spreadsheet. There have been no new employees recruited since my last audit in Autumn 2024. I cross referenced employees from payroll against the SCR.

Prohibition checks are completed for relevant employees.

Right to work checks are undertaken with evidence on file signed and dated.

Current nationalities are:

- British
- Pakistani

DBS clearances are in place.

Checks for Disqualification under the Childcare Act 2006 (Childcare Disqualification Declaration) were discussed and are on file for the relevant employees.

The Governing Body are detailed on the SCR with DBS clearances and Section 128 checks. This includes staff governors. New members of the Governing Body are in the process of being recruited with DBS checks taking place.

A robust process continues to take place for volunteers, this includes references, online searches, risk assessments. **Action point:** follow up the DBS application for Z Malik.



Vetting letters reviewed:

- BCU
- BMET
- BCC
- A-stat
- Zest

Vetting was easy to navigate and supported the SCR.

The next external audit has been booked for Autumn 26.

If you require any further assistance, please do not hesitate to contact me. I look forward to continuing to work with you.

Yours sincerely

Ellen Osborne

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